# A DESCRIPTION OF THE STREET OF

### DEPARTMENTS OF THE ARMY AND AIR FORCE

## HEADQUARTERS, MONTANA NATIONAL GUARD

P.O Box 4789 (1100 North Main) Ft Harrison, Montana 59636-4789

DATE 27 December 2006

# HUMAN RESOURCES MANAGEMENT OFFICE TECHNICIAN VACANCY ANNOUNCEMENT NUMBER <u>07-327</u> CLOSING DATE 05 January 2007

# THIS ANNOUNCEMENT IS ADVERTISED FOR 10 DAYS, OPEN TO AREA I (ON-BOARD) AASF TECHNICIANS ONLY.

BARGAINING UNIT POSITION: Flight Engineer (Instructor), GS-2185-10	
SALARY RANGE: \$47,303.00 - \$61,491.00 PA (per annum)	
LOCATION: AASF, Helena, MT	SELECTING OFFICIAL: LTC MALEE
APPOINTMENT FACTORS	
EXCEPTED OFFICER WARRANT OFFICE	ER  ENLISTED
MOS: ENL: CMF 15, 91H, 91W	
SUPERVISORY NON-SUPERVISORY PERMANENT NO	

# AREA OF CONSIDERATION OPEN TO AREA I (ON-BOARD) AASF TECHNICIANS ONLY. AREA I APPLICANTS WILL BE CONSIDERED FIRST.

AREA I All excepted permanent technicians in the Montana ARMY National Guard.

NATIONAL GUARD MEMBERSHIP REQUIRED: Prior to filling any excepted position, an individual must be a member of the Montana Army National Guard. The selectee must possess or obtain and be assigned to an AFSC/MOS/SSI's indicated above. Applicants must possess or be able to obtain a SECRET clearance (unless otherwise specified in Enclosure 1). Failure to meet these requirements will result in loss of employment. Acceptance of position will cause termination from the Selected Reserve Incentive Program (Loan Repayment and Bonus programs) with or without recoupment.

**SUMMARY OF DUTIES:** If applicants desire, a copy of the Position Description (PD) can be obtained from the HRO. A brief statement of duties from PD No. <u>R8730000</u> follows: The purpose of this position is to instruct and perform flight crew work supporting heavy multi-engine aircraft, and to provide assistance to the pilot in the overall operation of the aircraft. Serves as instructor/flight examiner providing instruction, evaluation, and examination on ground and operational training flights to develop and upgrade skills of aircrew members. Plans and conducts aircrew training program. Prepares formal course outlines.

**PRE-EMPLOYMENT PHYSICAL:** Prior to full-time employment, selected individual must complete and pass a pre-placement physical examination.

**PROMOTION POTENTIAL:** None

# PCS FUNDS NOT AUTHORIZED.

EVALUATIONS AND RANKING CANDIDATES: All applications must reflect your current and past employment data as well as all duty assignments, qualifications, education and training as they relate to the basic eligibility factors and knowledge, skill, and ability factors of Knowledge, Skill, and Ability (KSA's), General and Specialized Experience requirements outlined in Enclosure 1 of this announcement. Complete and accurate data is essential to insure fair evaluation of candidates. Your application will be the basis for ranking these factors: (3 to 8 KSA FACTORS WILL BE USED). If more than five (5) qualified applicants apply, the evaluation procedures in Article Seven (7) of the negotiated contract applies to Area I applicants. THIS IS A BARGAINING UNIT POSITION.

**EQUAL OPPORTUNITY:** THE MONTANA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER. SELECTION FOR THIS POSITION WILL BE MADE WITHOUT REGARD TO RACE, RELIGION, AGE, NATIONAL ORIGIN, SEX, POLITICAL AFFILIATION, MARITAL STATUS, MEMBERSHIP OR NON-MEMBERSHIP IN AN EMPLOYEE ORGANIZATION, OR ANY OTHER NON-MERIT FACTOR.

INSTRUCTIONS FOR APPLYING: Current Technicians (Area I) must submit a DMAMT Form 690-1-E, continuation pages may be included. The HRO will use DMAMT Form 690-1-E to establish your basic eligibility. All forms and instructions are available at the HRO in Helena or Great Falls, MT. Applications will be retained by the HRO, Helena, as they are used to support this announcement. Verbal applications will not be accepted or considered. Applications postmarked after 2400 hours on the closing date will not be considered. APPLICATIONS FAXED (324-3135) OR E-MAILED (hrojva@mtgrea.ang.af.mil) TO THE HRO WILL NOW BE CONSIDERED. USE OF GOVERNMENT ENVELOPES AND POSTAGE FOR MAILING OF JOB APPLICATIONS IS PROHIBITED. Applicants may request a personal or telephone interview, and should indicate this on their applications. Applicants will be notified as to date, time, and place of interview. Applications will be sent to: THE ADJUTANT GENERAL, STATE OF MONTANA, ATTN: HRO-STAFFING, PO Box 4789, FT HARRISON, MT. 59636-4789. Please call (406) 324-3122/3133/3138, DSN: 324-3122/3133/3138 for any additional information or clarification of application procedures. For application/forms and a list of open job vacancy announcements visit our webpage at:

# WWW.DMA.MT.GOV/HRO/

**REMINDER:** A male applicant selected for a new appointment who was born after 31 Dec 1959 must be registered with Selective Service and must have signed the pre-appointment certification statement for Selective Service registration prior to appointment with the Federal Government. This position is Title 32 (Excepted Civil Service), not Title 5 (Competitive Civil Service). National Guard Technicians of the Montana National Guard are employed under the authority of Title 32 USC 709, and as such are subject to appellant provisions of Title 32.

FOR THE ADJUTANT GENERAL:

TROY A. FROST, Lt Col, MT NG Human Resource Officer **BASIC ELIGIBILITY FACTORS:** Document prior experience, education, and training relating to each KNOWLEDGE, SKILL, AND ABILITY (KSA's), General, and Specialized Experience requirements.

# KSA'S FOR FLIGHT ENGINEER (INSTRUCTOR), GS-2185-10, R8730000

- 1. Skill in applying evaluation methods and instructional techniques.
- 2. Skill in planning, scheduling, and organizing.
- 3. Skill in flight planning, reading/interpreting technical manuals, publications, and regulations.
- 4. Skill in preparing and maintaining aircraft maintenance and operational/training records and reports.
- 5. Skill in developing and managing non-rated aircrew training programs, training, and operational schedules.
- 6. Knowledge of aircraft systems.

**GENERAL EXPERIENCE:** General experience, education, or training which has provided the candidate with a knowledge of aircraft weight and balance computations; aircraft performance data; aircraft records maintenance; and aircraft systems.

**SPECIALIZED EXPERIENCE:** Must have 30 months of specialized experience in aviation operations or maintenance of rotary wing aircraft.

/signed/ THOMAS M. MALEE II LTC, MT ARNG Supv Aircraft Flt Instructor

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